

2014 ANNUAL SECURITY REPORT

Institutions of higher education, which receive federal financial assistance, are required to provide current and prospective students, and employees with an annual report that identifies policies and procedures related to campus security. This document is prepared to increase awareness of current policies, procedures, and practices related to campus security.

This report is prepared from information provided by Police Department and the statistics and information are gathered from crimes reported on campus.

Reporting Crimes

Arizona College students, employees and others are encouraged to report all criminal activity and emergencies to the college. In emergency situations, 911 should be called first, followed by an immediate notification to the Campus On-site Administrator. Every Arizona College student has the option to notify proper law enforcement authorities, including on-campus (Administrator) and local police, and the option to be assisted by campus authorities (Administrator) in notifying these authorities, if the student chooses to do so.

If an employee or student observes any crime listed below, or if any person reveals to you that he/she learned of or were the victim of, perpetrator of, or witness to any crime listed below, they are to immediately complete a Crime Incident Report Form and submit to the On-Site Administrator. This applies to crimes on campus, and locations at which other official college activities are taking place. Please ensure that you complete all information on the form based on the information you possess. Please do not investigate the crime or attempt to determine whether a crime, in fact, took place.

Crimes that should be reported are:

- Murder and non-negligent manslaughter

- Negligent manslaughter

- Forcible sex offenses

- Non-forcible sex offenses

- Robbery

- Aggravated assault

- Burglary

- Motor vehicle theft

- Arson

- Hate crimes – any occurrence of homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property and any other crime involving bodily injury reported to local law enforcement agencies or a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.

- All liquor, drug or weapons law violations

Timely Warning and Emergency Notification

It is very important that communication be maintained between college staff and students and visitors of the College. Timeliness of these communications is especially important in an emergency.

In any emergency, the On-site Administrator will consider the safety of the campus and determine what notification needs to be initiated. This notification will be timely unless the notification could hinder the ability of assistance to be provided to a victim or in any other way hinder the response of those responding to the emergency.

The method of notification may be made via various methods to be determined at the time of the emergency by the On-site Administrator. The methods of communication the On-Site Administrator may use are:

- Email
- Telephone
- Runners
- Signs
- The web
- Media

Security and Access to Campus Facilities

On-campus facilities are secured and require a key or key card for entrance outside of business hours. Access to the Campus is limited to regular business hours Monday through Thursday 7:30am – 11:00pm, Friday 7:30am – 5:00pm, and Saturday 9:00am – 1:00pm

Facilities are maintained to ensure safety and security. Students and employees are encouraged to report any security or maintenance needs to College Administrators. During regular business hours, the On-site Administrator will immediately be notified to ensure that all security requests are resolved.

Cooperation with local Authorities

In an effort to provide for the safety and security of students and employees, Arizona College maintains a cooperative relationship with all local public safety agencies including the Glendale and Mesa Police and Fire Departments. Periodically, the Glendale and Mesa Police Department provides Arizona College with reports that provides information on police actions, by category, for the off-campus neighborhood. The annual disclosure of crime statistics is prepared by Arizona College as a result of information gathered from campus incident reports, and Police Department reports of police actions.

Reducing Security Risks

Arizona College students are encouraged to be responsible for their own security. The following tips may help you protect yourself from security risks. This information was obtained from and additional safety information may be located at rainn.org.

Drug and Alcohol Abuse

Arizona College is committed to maintaining a drug-free environment. Students who seek assistance in dealing with a possible substance abuse problem are encouraged to obtain a listing of agencies, providing substance abuse assistance, from the College administration.

As part of the "Drug Free Schools and Campuses" regulations (Section 22 of the 1989 Drug Free Schools and Communities Act), we must notify students of the regulations regarding the prohibition of the unlawful possession, use or distribution of illicit drugs and alcohol on the institutions property or as part of its activities.

Arizona College has located resources which might assist students who find they are having difficulty with controlled substances or alcohol. If a student should find they are having such difficulties, he/she should notify an instructor or the Director immediately. The resources will assist in referral and/or treatment. Any Arizona College student who consumes or distributes drugs or alcohol on the school premises will be terminated from the program.

Abuse of legal or illegal drugs and alcohol can cause physical, mental, emotional and social harm. Long term side effects of chronic abuse of drugs, especially by intravenous use, can lead to life-threatening complications such as bacterial endocarditis, hepatitis, thrombophlebitis, pulmonary emboli, gangrene, malnutrition, gastrointestinal disturbances, respiratory infections, musculoskeletal dysfunction, trauma and psychosis. Chronic alcohol and abuse brings with it a vast array of physical and mental complications: gastritis, acute pancreatitis, anemia, malnutrition and other nutritional deficiencies, hepatitis, cirrhosis, cardiomyopathy, congestive heart failure and organic brain damage. Applicable federal and state laws provide several penalties, including forfeiture of property, for the use, possession and/or distribution of illicit drugs. Arizona and federal laws regarding drinking age, the use of false identification and the use of illicit drugs or the distribution of same are well publicized.

Arizona College will provide a timely notice to each student who has lost eligibility due to drug convictions for any grant, loan, or work-study assistance as a result of penalties under 484(r)(1) of the HEA a separate clear, and conspicuous written notice that notifies the student of the loss of eligibility and advises the student of the ways in which to regain eligibility under section 484(r)(2) of the HEA.

Emergency Response/Evacuation

The Emergency Preparedness Plan is located on the college's website. The plan is available for viewing emergency guidelines and recommendations.

If there is a fire or emergency in the building, contact Administration or an instructor immediately, who in turn will see that the situation is handled properly. In the event of a fire, all students should evacuate the building through the closest fire exit and report to their instructor for roll call.

Crime Awareness and Campus Security

In keeping with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the College makes available to all current students and employees the campus security report in its entirety. The most recently reported Crime Statistics for the Glendale and Mesa Campuses follow.



Arizona College - Glendale
2014 Annual Safety and Security Report

	<u>On-Campus</u>			<u>Public Property</u>		
	2011	2012	2013	2011	2012	2013
CRIMINAL OFFENSES						
Murder/Non-negligent manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0
Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking Incidences	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
HATE OFFENSES						
Murder/Non-negligent manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0
Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Other crime involving bodily injury	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0
ARRESTS						
ARRESTS:						
Illegal weapons possession	0	0	0	0	0	0
Drug abuse violations	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0
DISCIPLINARY ACTIONS/JUDICIAL REFERRALS:						
Illegal weapons possession	0	0	0	0	0	0
Drug abuse violations	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0

*Data not reported in this category for this year, in accordance with federal law.



Arizona College - Mesa
2014 Annual Safety and Security Report

	<u>On-Campus</u>			<u>Public Property</u>		
	2011	2012	2013	2011	2012	2013
CRIMINAL OFFENSES						
Murder/Non-negligent manslaughter	*	*	0	*	*	0
Negligent manslaughter	*	*	0	*	*	0
Sex offenses - Forcible	*	*	0	*	*	0
Sex offenses - Non-forcible (Include only incest and statutory rape)	*	*	0	*	*	0
Domestic Violence	*	*	0	*	*	0
Dating Violence	*	*	0	*	*	0
Stalking Incidences	*	*	0	*	*	0
Robbery	*	*	0	*	*	0
Aggravated assault	*	*	0	*	*	0
Burglary	*	*	0	*	*	0
Motor vehicle theft	*	*	0	*	*	0
Arson	*	*	0	*	*	0
HATE OFFENSES						
Murder/Non-negligent manslaughter	*	*	0	*	*	0
Negligent manslaughter	*	*	0	*	*	0
Sex offenses - Forcible	*	*	0	*	*	0
Sex offenses - Non-forcible (Include only incest and statutory rape)	*	*	0	*	*	0
Robbery	*	*	0	*	*	0
Aggravated assault	*	*	0	*	*	0
Burglary	*	*	0	*	*	0
Motor vehicle theft	*	*	0	*	*	0
Arson	*	*	0	*	*	0
Other crime involving bodily injury	*	*	0	*	*	0
Simple Assault	*	*	0	*	*	0
Larceny-Theft	*	*	0	*	*	0
Intimidation	*	*	0	*	*	0
Destruction/damage/vandalism of property	*	*	0	*	*	0
ARRESTS						
ARRESTS:						
Illegal weapons possession	*	*	0	*	*	0
Drug abuse violations	*	*	0	*	*	0
Liquor law violations	*	*	0	*	*	0
DISCIPLINARY ACTIONS/JUDICIAL REFERRALS:						
Illegal weapons possession	*	*	0	*	*	0
Drug abuse violations	*	*	0	*	*	0
Liquor law violations	*	*	0	*	*	0

*Data not reported in this category for this year, in accordance with federal law.