



Arizona College

Health Information Technology Diploma Courses

Health Information

- HIS 105 Medical Coding – CPT/HCPCS
- HIS 107 Medical Coding – ICD-9 /CM
- HIS 114 Health Insurance Management
- HIS 121 Introduction to Health Information Technology
- HIS 122 Healthcare Delivery Systems
- HIS 123 Healthcare Reimbursement Issues
- HIS 124 Medical Records and Documentation
- LAW 101 Legal Aspects of Healthcare

Medical Administrative Procedures

- HIS 111 Computerized Practice Management- Medical Manager
- MAP 208 Computerized Office Management-

Medisoft Advanced Computer Courses

- COM 108 Microcomputer Concepts and Keyboarding

Healthcare Fundamentals and Professional Studies

- BIO 126 The Body as a Whole
- BIO 127 The Body's Circulation & Defense
- MTP 118 Medical Terminology & Pharmacology
- ADM 101 Career Development

Externship

- EXT 200 Health Information Specialist Externship

Health Information Technology Degree Courses

Health Information

- HIS 105 Medical Coding – CPT/HCPCS
- HIS 107 Medical Coding – ICD-9 /CM
- HIS 114 Health Insurance Management
- HIS 115 Health Insurance Management
- HIS 121 Introduction to Health Information Technology
- HIS 122 Healthcare Delivery Systems
- HIS 123 Healthcare Reimbursement Issues
- HIS 124 Medical Records and Documentation
- HIT 205 Mastering Coding
- HIT 207 Health Law Concepts and Compliance
- LAW 101 Legal Aspects of Healthcare

Medical Administrative Procedures

- HIS 111 Computerized Practice Management – Medical Manager
- MAP 208 Computerized Office Management - Medisoft Advanced
- MGT 201 Principles of Management
- MGT 203 Human Resource Management
- MGT 207 Managing the Medical Office

Computer Courses

- COM 108 Microcomputer Concepts and Keyboarding
- COM 210 Microsoft Office I (Word & Power Point)
- COM 212 Microsoft Office II (Excel & Access)

Healthcare Fundamentals and Professional Studies

- ADM101 Career Development
- ADM105 Math for Meds

- BIO 126 The Body as a Whale
- BIO 127 The Body's Circulation & Defense
- BIO 128 Specialized Body Systems
- HC GEN 101 First Responder
- HC GEN 103 End of Life Care
- HC GEN 107 Emerging Holistic Therapies
- MTP 118 Medical Terminology & Pharmacology

General Education Studies

- ENG101 College English
- HC GEN 109 Current Events
- PSY 101 Introduction to Psychology
- SOC 101 Sociology of Healthcare
- SPE 101 Speech Communications

Externship

- EXT 200 Health Information Specialist Externship